

## EXECUTIVE SUMMARY

### Recommendation to Approve Agreement FY20-223 – Fire Academy Program – The City of Miramar

---

#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the recommendation to award the agreement FY20-223 – Fire Academy Program to The City of Miramar. This partnership will educate and prepare students from Everglades High School to provide initial care to sick or injured persons and will be taught by certified first responder personnel. This Agreement shall commence on the date fully executed by all parties and conclude three (3) years after the execution date.

The previous agreement was approved at the September 6, 2017, School Board meeting under item F-1, for three (3) years.

The spending authority being requested is \$33,000.

#### **Goods/Services Description**

##### **Responsible: Career, Technical, Adult, & Community Education (CTACE)**

The School Board of Broward County, Florida (SBBC), has entered into agreements with the City of Miramar for the last three (3) years. This Agreement with The City of Miramar will provide Emergency Medical Responder/Firefighter 1 to Everglades High School Health Science students enrolled in the “Introduction to Firefighting Program.” The program content includes, but is not limited to, orientation to the fire service, fire alarms and communication, vehicles, apparatus and equipment, first responder emergency, medical techniques, safety, and employability skills. This Agreement also addresses the requirements of regulatory agencies for students to qualify for certification/licensure examinations upon program completion that enable them to pursue this career field.

The Career, Technical, Adult, and Community Education department will monitor the success of this program by student enrollment, and the number of industry certifications earned.

#### **Procurement Method**

##### **Responsible: PWS**

Pursuant to Purchasing Policy 3320 and the Department of Education, Rule 6A-1.012, 11(b), Florida Administrative Code as authorized by Section 1010.04(4)(a), Florida Statutes, and Purchasing Policy 3320, Section II, G, the requirement for requesting competitive solicitation for commodities or contractual services from three (3) or more sources is hereby waived for the purchase of professional and educational services which may include health services involving an examination, diagnosis, treatment, prevision, and medical consultation.

**Recommendation to Approve Agreement**  
**FY20-223 – Fire Academy Program – The City of Miramar**  
**July 21, 2020 Board Agenda**  
**Page 2**

**Financial Impact**  
**Responsible: PWS and CTACE**

The estimated amount that SBBC will pay for this Agreement is \$33,000 (\$11,000 annually), which equals forty-eight (48) percent of the total amount as per the table below. SBBC and the City of Miramar agree that the determination of the number of students to be assigned to City will be at the City’s discretion, based on a variety of factors including, but not limited to, staff, space availability, and the number of students enrolled in the program.

Please see below breakdown for entire agreement term:

Estimated annual spending	\$11,000
Term of the agreement (years)	x 3
<b>Total estimated spending authority</b>	<b>\$33,000</b>

**Yearly Contract Price Breakdown:**

Description	Unit Price	Forty-eight (48) percent SBBC Responsibility
For Instruction of 10 <sup>th</sup> , 11 <sup>th</sup> , and 12th grade High School Fire Academy class during one (1) full school year one hundred eighty (180 days).	\$ 15,864.00	\$ 7,614.72
*During the hazardous drills for the 12th graders, a 5:1 (student to Instructor ratio) is required by the State of Florida. This will be at an additional cost of \$264 per Instructor [approximately an additional eighty (80) hours].	\$ 7,050.66	\$ 3,384.32
Total per year	\$ 22,914.66	\$ 10,999.04

**Rounded Amount per year: \$ 11,000.00**

**Contract Price Breakdown:**

	Unit Price	Forty-eight (48) percent SBBC Responsibility
Year 1	\$ 22,914.66	\$ 10,999.04
Year 2	\$ 22,914.66	\$ 10,999.04
Year 3	\$ 22,914.66	\$ 10,999.04
Total Contract Amount	\$ 68,743.98	\$ 32,997.11

**Total Contract Rounded Amount: \$ 33,000.00**

Funds for this Agreement will come from the school’s general funds. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.